



CRANBERRY TOWNSHIP

Expression of Interest to serve as a volunteer on a Board, Commission, or Ad Hoc Committee

Thank you for your interest in serving Cranberry Township!

Cranberry Township is always pleased to accept offers to volunteer for service on a board, commission or committee. The Township is fortunate to have civic-minded, progressive volunteers serving the Township who are committed to moving Cranberry Township forward in a positive manner. The characteristics of the community's volunteers that currently serve are: Ability to work with fellow members, staff and the public in a cooperative and collaborative manner; ability to facilitate and participate in discussions in a productive manner; ability to employ techniques to prevent divisive discussions and processes; assist in assuring an environment of respect for opposing views; ability to lead in a positive, constructive manner; history of community involvement; understanding of a community's processes in building a shared vision; ability to digest and comprehend complex technical material and make sound recommendations/decisions on those facts; and the ability to embrace the diversity of the community.

The information that you provide on this form will assist Cranberry Township in understanding your interest and your preferred avenue of service.

I. PERSONAL INFORMATION

Date

Name

Home Address

Day Telephone

Evening Telephone

E-mail Address

How long have you lived at this address?

Years

Name of Employer

Address of Employer

Expression of Interest for Boards, Commissions and Committees

II. The opportunities for service are outlined on the attachment. Please indicate your preference to serve by indicating beside each of the following, a 1 thru 7, with 1 being your preferred appointment. It is not necessary to indicate a preference for all of the Boards.

BUILDING AND FIRE CODE BOARD OF APPEALS

LIBRARY BOARD

PLANNING ADVISORY COMMISSION

ZONING HEARING BOARD

AD-HOC COMMITTEE (SPECIFICALLY _____)

III. GENERAL INFORMATION

Have you previously served in an appointed capacity for Cranberry Township?

No Yes In what role?

Have you served on a Board or Commission organized by the governing body of another community?

No Yes

If Yes, what was the name of the municipality and your role:

What special experiences or qualifications/skills do you have that you would apply in the appointed position(s)?

Expression of Interest for Boards, Commissions and Committees

IV. In the space below please provide any additional information that you wish, including a brief statement of why you are interested in serving on a volunteer Board or Commission.

I understand that if I am appointed to a Board, Commission or Committee organized by the Cranberry Township Board of Supervisors, that I would be responsible for adhering to any policies, rules, laws or guidelines established for the appointed position by the Township of Cranberry and the Commonwealth of Pennsylvania. I also understand that I may be subject to the provisions of the Pennsylvania State Ethics Act and may need to file annual financial statements.

Thank you very much for taking the time to complete this Expression of Interest in serving your community. The Township will retain this Expression of Interest form for two (2) years from the date of submittal.

If you have any questions or comments, please call the Township Manager at (724) 776-4806, Ext. 1103. Thank you.

Return completed form to:

Cranberry Township
Attn: Township Manager
2525 Rochester Road, Suite 400
Cranberry Township PA 16066-6499

Expression of Interest for Boards, Commissions and Committees

SUPPLEMENTAL TO EXPRESSION OF INTEREST (Do not return with completed form)

OPPORTUNITIES FOR SERVICE

Listed below are the various permanent Boards and Commissions which have been formed by the Township; including a brief description for each of its functions, number of members, length of term, and current meeting schedule. All members of these Boards and Commissions are appointed by the Board of Supervisors.

BUILDING/FIRE CODE BOARD OF APPEALS*

Hears and rules on appeals taken by applicants from determinations of the Building/Fire Official, under the B.O.C.A. Building and Fire Prevention Codes enforced by the Township.

Five Members - Three Year Term

Meetings scheduled upon request

LIBRARY BOARD*

Operates the Township's Public Library.

Seven Members - Three Year Term

Meetings on the Third Monday of Each Month at 7:15 pm

PLANNING ADVISORY COMMISSION*

Reviews development plans within the Township and advises the Supervisors on development matters, under the Township Zoning and Subdivision Ordinances and Comprehensive Plan.

Five Members - Four Year Term

Meetings on the first Monday of Each Month at 7:00pm with a Work Session on the last Monday of each Month at 5:30pm

ZONING HEARING BOARD*

Hears and rules on appeals taken by applicants, from determinations of the Zoning Officer, for requests for variances or special exceptions, or challenges of the zoning ordinance, under the Township Zoning Ordinance.

Five Members - Five Year Term

Meetings on the Third Monday of Each Month, as needed, 7:30pm

OTHER SPECIFIC COMMITTEES

The Board of Supervisors periodically creates special purpose Ad-Hoc Committees to advise the Board on particular projects (such as the Township Community Center Project). Please specify on your Expression of Interest if you have an interest for appointment to a specific Committee.